

## NETHER WYRESDALE PARISH COUNCIL

### Minutes for the PC meeting of 23<sup>rd</sup> March 2023, 7.30PM @ Scorton Chapel

**Present: Cllrs Cottle, Kenyon, Collinson and Atkinson, the clerk and a member of the public**

1. Apologies:

**Cllr Drinnan**

**Cllr Hantom**

2. Declarations of Interest:

**None**

3. Minutes from last meeting:

**Signed as a correct record.**

4. Police report:

**None**

It was reported that there has been antisocial behaviour recently in Scorton with young people knocking on doors and running off. The PC requested the clerk to inform PCSO Denise Creighton for monitoring, especially in the school holidays.

5. Matters arising (from previous meeting/s):

**Electric in telephone box**

Cllr Collinson has not looked at this yet. Deferred until the next meeting.

**Village lighting scheme**

Cllr Collinson has submitted a second Freedom of Information request and is still awaiting a response.

The clerk confirmed that she has sent Elliot Lorimer (FOB) the relevant account information so he can make payment (on 28<sup>th</sup> Feb). She has also sent her contact details and is awaiting confirmation of payment.

**Gullies (Station Lane)**

The clerk reported that the member of the public has stated that it may be some time before he can collate the problem gullies and to date, details of these have not been supplied.

**Tithebarn Lane road surface**

The clerk reported the response from Highways as per appendix 2. The PC asked her to respond asking whether they have been in contact with Cadent.

### **Trees obstructing lights (Station Lane)**

The clerk reported the response from Highways as per appendix 3.

### **Tree planting (Church field)**

Cllr Cottle has heard nothing further from Alison Boden. He will contact her.

### **Repairs to The Barn entrance**

The clerk reported that Mark O'Donnell (Highways engineer) has confirmed that they have everything ready to start when the weather improves but it is a priority. Work anticipated to begin in April.

### 6. Open forum:

#### **Exit Sign (opposite Wyresdale Park car park)**

Cllr Atkinson explained that she had received a complaint from a member of the public regarding where traffic is directed. It was agreed that Cllr Collison should make enquiries about what the long term plans are and that the PC should monitor.

It was noted that there has been no progress as yet in relation to application 20/00182/FUL regarding the proposed footpath (up to Higher Lane) and the restricted parking on the roadside. The PC requested the clerk to contact Wyre Council Planning to ascertain whether any checks will be made in relation to these elements.

#### **Proposal for WW1 soldier silhouette for siting on the war memorial**

A member of the public stated that Scorton WI is 100 years old this year and they want to celebrate by having something permanent, such as the silhouette of a soldier placed on the war memorial. The PC approved of the suggestion.

### 7. Playing field:

#### **Progress report**

The clerk reported the response from School regarding the request made to gauge interest in participating to assist with Playing field equipment repairs by way of reviewing equipment and seeking grant funding. They have made enquiries and the clerk has received a response from a member of the public. It was agreed that Cllr Collinson should make contact with her.

#### **King Charles III coronation**

The PC discussed the commemorative benches as per email sent by Cllr Atkinson. As some cllrs have not seen the contents, this will be resent and further discussion and decision will take place at the next meeting.

### 8. Bikes & Barrows:

There will be a village gathering on 6<sup>th</sup> May for the King Charles III coronation. Cllr Cottle is not aware of what the cost of this will be.

### 9. Correspondence/circulated items:

Refer appendix 1.

10. Borough Council & Lancashire County Council matters:

**No representatives present and no reports received.**

10. Planning:

<b>Application number</b>	<b>Description</b>	<b>Resolved PC comments</b>
<b>23/00055/FUL</b>	Single storey front extension and erection of front porch (following demolition of existing conservatory) @ Park Gate Farm Long Lane Scorton	<b>Notification of no objection sent 27/2/23.</b>
<b>23/00124/COUQ</b>	Prior approval for proposed change of use of agricultural building to 1 dwelling house (C3) with building operations under Class Q of the GDPO @ Broadfall Gubberford Lane Scorton	<b>The Parish Council has no objections to this application.</b>
<b>22/01169/FUL</b>	Cou of land for siting of 5 glamping pods (Resub of 22/00904/FUL) @ Woodside Higher Lane Scorton	<b>The Parish Council has no objections to this application.</b>
<b>23/00171/FUL</b>	Revised access arrangement at Taylor's Farm onto Long Lane @ Taylors Farm Long Lane Scorton	<b>The Parish Council has no objections to this application.</b>

11. Decision notices(status):

<b>Application number</b>	<b>Description</b>	<b>Decision</b>
<b>22/01100/COUQ</b>	Prior approval for proposed change of use of agricultural building to 2 dwelling house (C3) with building operations under Class Q of the GDPO @: Broadfall Gubberford Lane Scorton Formation of two rear gables including step on first floor balcony, replacement cladding to front dormer and alterations to window and door openings. @ Alderbrook 10A Brook Avenue Scorton	<b>Withdrawn</b>

<b>22/01162/FUL</b>	Formation of two rear gables including step on first floor balcony, replacement cladding to front dormer and alterations to window and door openings. @ Alderbrook 10A Brook Avenue Scorton	<b>Permitted</b>
<b>22/01182/FUL</b>	Erection of an agricultural storage/livestock building (re-submission of 22/00666/FUL) @ Springfield Farm The Square Scorton	<b>Permitted</b>
<b>22/00982/FUL</b>	Proposed erection of a stable block and ménage for private use and creation of a new access track @ Land Adjacent To Tinkers Lane, Dolphinholme	<b>Refused</b>

## 12. Highways:

### **Blocked Drain (Long Lane nr Bobbin Mill)**

It was reported that this is still an issue. The clerk was asked to report to Highways.

### **“Love Clean Streets” APP**

It was reported that this application is not fit for purpose for the following reasons:

- ❖ If there is an issue with information submitted, it is not possible to go back and change it.
- ❖ If a problem has been reported, rectified and the problem re-occurs, it can't be reported again.
- ❖ The system does not recognise some gullies.
- ❖ The system is sluggish and slow.

The clerk was asked to report the issues to Highways.

## 13. Lengthsman:

### **Jobs undertaken**

The clerk circulated the latest time sheet via email.

### **Jobs to be done**

PRoW work (putting up finger post signs).

## **Lengthsman contract 2023-24**

The clerk gave the contract to Cllr Collinson so that she and the lengthsman can sign it.

### 14. Village Hall:

Cllr Cottle reported that there is currently £20,500 in the account and the funds are well used. He also stated that the booking system method has been successful.

### 15. Finance:

**account update** latest balance at 28<sup>th</sup> Feb is **£13,359.06**

The clerk provided details of expenditure from reserves as follows:

#### **Items paid but not on precept for 2022-23**

**Play area resurface** – Total bill £16,560.00 less precepted amount £4000 and donation £8280 - **£4,280.00**

**Defibrillator pads (Julie Lee) - £114.00**

**Clerk system check (Computer Solutions)- £10.00**

**Hire of Scorton Chapel for meetings (last year's payment) - £120.00 less £80 precepted for meetings at school- £40.00**

**Total spend from reserves - £4,444.00**

Items approved for payment (March):

**Scorton Chapel hire of room for PC meetings 2021/22- £120.00**

**Scorton Chapel hire of room for PC meetings 2022/23 - £120.00** Both this cheque and the one above, given to Cllr Cottle.

**Clerk stationery expenses - £47.51**

**Microsoft Office annual subscription - £16.00**

**Beckett Rawcliffe (Clerk's PAYE & Pension admin) - £240.00**

**TEEC (PC website hosting) - amount not known yet.** Cheque signed for payment once amount known.

**Lengthsman invoice February - £329.00** Cheque given to Cllr Collinson.

Items approved for payment (April):

**Lengthsman co-ordinator fee 2023/24 - £75**

**LALC subscription - amount not known yet.** Cheque signed for payment in April once amount known.

Item paid:

**Lengthsman invoice January - £378.00** paid 06/02/23. Addition cheques signed for March and April payments once approved.

Item discussed:

### **Village Lighting**

Cllr Cottle went through the figures previously supplied by Cllr Drinnan. The Barn's contribution is still to come but this is in hand. (Also see item 5.)

### 16. Health & Safety:

**No health and safety concerns raised.**

### 17. Points of interest:

#### **Policies and procedures**

The PC agreed that there were no amendments required to the Standing Orders, Financial Regulations & Risk Assessment.

#### **Elections**

The clerk had previously provided the paperwork/packs to Cllr Collinson who confirmed that no one had collected theirs. Copies were supplied for interested parties upon request and the clerk confirmed that she had spare copies. The clerk stated that the election notification from Wyre Council has been placed on the notice board (and will appear on the website). She also stated that she had ensured that Dolphinholme has been made aware of the elections and details have been supplied to an individual as well as Dolphinholme Village Hall to circulate.

#### **Community Projects Funding**

The information sent by email to Cllr Cottle was circulated for information. No further action required at present.

### 18. Date of next meeting:

Following discussion regarding legal requirement as confirmed by the clerk, the PC agreed that: **the AGM, Annual Parish Assembly and ordinary meeting will still take place on 25<sup>th</sup> May 2023.**

**As there was no further business, the meeting concluded @ 8.50PM.**

## **APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**WC – Flood advisory service meeting**

**Utility Aid – Energy spend aid for PC's**

**Rural Services Network (RSN) – Rural bulletin 10/1, 17/1, 24/1, 31/1, 7/2, 14/2, 21/2, 28/2**

**WC – Licensing agenda & minutes 17/1 link**

**WC – Planning agenda, agenda supplement & minutes 11/1 link**

**RSN – Rural funding digest Jan, Feb & March**

**LCC – Crowdfund Lancashire workshop 12/1**

**WC – Council agenda & minutes 19/1 link**

**WC – Cabinet minutes 11/01link**

**LCC – Winter stakeholder bulletin 13/1, 20/1, 27/1, 3/2, 10/2, 17/2, 24/2**

**WC – Flood advisory service multi agency meeting 13/1 info**

**WC – Item published 13/1 link**

**WC- Flood Forum minutes**

**WC – TPO land to the north of Long Lane (no objections rec'd) made permanent**

**NALC – Newsletter 18/01/23, 25/1, 8/2, 15/2, 22/2, 1/3**

**WC – Planning Policy newsletter Jan 23 Barton village neighbourhood plan**

**WC – Council agenda, supplement & minutes 26/1 link**

**WC – Press release: Honorary Alderman ceremony**

**NALC – Chief executive bulletin 20/1, 27/1, 3/2, 10/2, 17/2, 24/2, 3/3**

**LGPS – Pension fund annual report 2021-22**

**LCC – Winter parish & town council newsletter**

**Dash UK - Personalized coronation mugs for Parish & Town Councils**

**WC – Overview & Scrutiny minutes 16/1 link**

**WC – Planning agenda, supplement and minutes 01/02 links**

**WC – Wyre Open Space survey (sent to planning ambassador)**

**LALC – Buckingham palace garden party invite (to chair)**

**WC - Planning Policy newsletter Feb 2023**

**LCC – Bus fare info**

**LCC – Footpath diversion (Broadfall)**

**WC – May elections photo ID notification**

**WC – Items published 6/2 links**

**WC – Cabinet agenda & minutes 15/2 link**

**Scorton School – Fundraising for the school (flyer)**

**LCC – Trading Standards consumer alerts Feb & March**

**LCC – Bus service changes Feb**

**WC – items published 7/2 links**

**WC – Schedule of executive decisions 7/2, 2/3**

**WC – Portfolio holder decisions agenda 9/2 link**

**WC – Employment & appeals agenda and minutes 20/2 link**

**WC – Licensing agenda & minutes 21/2 link**

**WC – Planning Policy newsletter – call for sites 2023**

**Sport & Play Consulting – info playground upgrade support**

**WC – Portfolio holder decision 9/2 link**

**WC – Overview & Scrutiny agenda 27/2 link**

**WC – Press release: Satisfaction levels improve across Wyre**

**WC – “Report it” changes 22/2**

**WC – Audit agenda 28/2 link**

**WC – Planning agenda 1/3 link**

**WC – Planning Policy full review evidence gathering – Gypsy & traveller accommodation needs assessment**

**WC – Nominations for the Sheraton trophy**

**LALC – Training 2023**

**LALC – Wyre Area meeting date change**

**WC – Council agenda 9/3 link**

**WC – items published 2/3 links**

## **APPENDIX 2**

### **Highways response 2<sup>nd</sup> February Regarding Tithebarn Lane:**

The road will be inspected in the next few days and all defects meeting our minimum investigatory levels, which for carriageways is a defect of 40mm deep or greater and at least 150mm wide, will be repaired shortly after.

In addition we plan to visit Tithebarn Lane to jet and clear the gullies and inspect the local drainage system to ensure that there are no underlying issues which may be causing water to discharge on the public highway and which may be preventing the network from running to its fullest capacity. Should any problems be identified, we will ensure that any appropriate remedial works are carried out.

I hope the above information is of use, should residents require further information, I would be grateful if you would encourage them to contact our Customer Services team directly by telephone on 0300 123 6780. Alternatively, should they wish to report any future highway issues they can use our Love Clean Streets app, available both from the [Apple Store](#) and the [Google Play Store](#). This allows the upload photographic evidence, which can be very helpful for our officers when considering highway defects.

Kind regards

Andrew Huskisson

### APPENDIX 3

#### **Highways response 3<sup>rd</sup> February regarding trees obstructing lights (Station Lane:**

Generally, we do not recommend pruning trees unless it is necessary for public safety. This is because pruning can weaken trees and allow decay organisms to enter exposed tissue. It can also cause trees to respond by producing vigorous growth, thereby negating the original pruning.

Following your email, we visited Station Lane to inspect the vegetation. In this case, we did find that some of the trees should be cut back from the streetlighting. However, we must follow a prescribed legal process to cut back vegetation on land we do not own or manage.

Ultimate responsibility for maintenance and upkeep of trees falls to the landowner. As such, we have issued letters to the relevant landowners to request they cut back the offending vegetation. Later this month, we will revisit Station Lane to check if they have completed these works, or if we need to issue a second request by letter. Should they not acknowledge our second request, we can arrange for the work to be carried out and recover costs from the landowner.

We have also considered the request for a painted footway for this section of Station Lane. We rarely use these markings and cannot support them for this location. However, we will consider whether we could install any other measures to make drivers aware of pedestrians and the road layout. Regrettably, I am unable to advise an exact timescale for changes, should we decide to undertake any.

As you may be aware, residents can now report highways issues such as this via the Love Clean Streets application. The app is free to download and simple to use. It allows residents to log an issue in seconds on their mobile phone or tablet whilst out and about. Users can also pinpoint exact locations and attach photos to their report, which help our officers to locate and assess defects.

Residents can find the app on the [Apple Store](#) and the [Google Play Store](#). Alternatively, they can speak to our Customer Services team by telephone on 0300 123 6780.

I hope this information is of use.

Yours sincerely

Eleanor Shaw